

**CYCLING TIME TRIALS – LONDON NORTH DISTRICT**  
**Minutes of 2018 ANNUAL GENERAL MEETING – 27<sup>th</sup> September 2018**

The Notice calling the meeting had been circulated by email as follows and was read:

*The CTT London North District Annual General Meeting will take place on Thursday 27 September 2018 in the Library at The Sele School, Welwyn Road (B1000), Hertford, SG14 2DG commencing at 7.30pm.*

**Agenda**

1. To approve the Minutes of the following meetings.  
Annual General Meeting held on 28 September 2017.  
Special General Meeting held on 17 November 2017.

There being no corrections or amendments to either minutes they were both accepted 'as read'.

2. To receive the Annual Report of the District Committee.

2018 had been an excellent year in terms of results, with competition records broken on the F11/10 and some outstanding performances from riders in LNDC clubs.

As always there is a shortage of people willing to give the time needed to run the sport. Additional Timekeepers, Assistant Timekeepers and Course Measurers are needed. It would also be helpful to have a full Committee of ten for 2019.

There being no corrections or amendments requested be made to the district report it was agreed that it be accepted 'as read'.

3. To receive the Financial Statement for the year ending 31 March 2018.

Many club reaffiliations are now processed through online payments via the CTT Website. Failure to reaffiliate in good time results in a penalty payment and can hamper members who wish to ride early season events.

There being no corrections or amendments requested be made to the Financial Statement of the District Committee, it was as agreed that it be accepted 'as read'.

4. Election of District Officers and Committee members.

All incumbents were elected unopposed in the absence of any additional candidates, it being noted that the continued absence of a permanent district secretary is cause for serious concern.

a) Chairperson	Sophie Bruton
b) Secretary	Not filled
c) Treasurer	Richard Webster
d) Asst Secretary Open Events	Vince Freeley
e) Asst Secretary Club Events	David Ledgerton

f) Committee of 10	Paul Thomson, Richard Hutt, Gordon Hart, Chris Lodge, Owen Goodspeed, Julian Pegg, Frank Rawlins.
g) 4 National Council delegates	Paul Tomson, Vince Freeley, Chris Lodge. Reserve: Sophie Bruton,
h) 2 Auditors	John McClelland (tbc)
i) District Competition Co-ordinator	Vince Freeley

5. To consider such items proposed by members;

**a) From North Road CC** (to amend a regulation).

### **Current Regulation**

#### **28. Event Levies**

*A levy as determined by the Board, per accepted entrant, shall be paid to the Treasurer of the authorising district controlling the event. The levy shall be paid in both Type A and Type B events.*

*Type A Events: levies shall be forwarded within seven days of the event to the Treasurer of the authorising District together with one copy of the Start Sheet, certified by the Event Secretary. Cheques shall be payable to "Cycling Time Trials". Levies are not payable when an event has been cancelled or abandoned without any riders starting.*

*Type B Events: levies shall be paid to the Treasurer of the District controlling the events, along with a copy of the Signing-on sheets, where requested by the District Committee. Levies for events held between 1 January and 31 October shall be sent no later than the 30 November following the events. Levies for events held between 1 November and 31 December shall be sent in no later than 31 January following the events.*

*N.B: The current levy is as follows: Type A and Type B events £2 except for entrants in events restricted to Juveniles and also the GHS Championship who shall pay zero levies; Time Trial Series £5; RTTC National Championships £12.*

### **Future Regulation**

#### **28. Event Levies**

*A levy as determined by the Board, per accepted entrant, shall be paid to the Treasurer of the authorising district controlling the event. The levy shall be paid in both Type A and Type B events except "Club Events" - where entry is restricted to members of the promoting club and their guest riders.*

*Type A Events: levies shall be forwarded within seven days of the event to the Treasurer of the authorising District together with one copy of the Start Sheet, certified by the Event Secretary. Cheques shall be payable to "Cycling Time Trials". Levies are not payable when an event has been cancelled or abandoned without any riders starting.*

*Type B Events: levies shall be paid to the Treasurer of the District controlling the events, along with a copy of the Signing-on sheets, where requested by the District Committee. Levies for events held between 1 January and 31 October shall be sent no later than the 30 November following the events. Levies for events held between 1 November and 31 December shall be sent in no later than 31 January following the events.*

N.B: The current levy is as follows: Type A and Type B events £2 except for entrants in events restricted to Juveniles and also the GHS Championship who shall pay zero levies; Time Trial Series £5; RTTC National Championships £12.

This motion failed to gain the approval of the meeting after a lengthy and detailed discussion.

**b) From Team Salesengine** (to add a new article).

### **Records of decisions to be kept**

#### **Article 44**

#### **By special resolution**

#### **Add a new article 44.2 as follows:**

*"The minutes of all board meetings and sub-committee meetings should be distributed to all District Chairmen and Secretaries and made available on the website. Where appropriate, the Board may redact parts of the minutes that relate to sensitive information. Minutes should be published within 6 weeks of original meeting date"*

#### **Explanation**

*Currently the Articles of Association of CTT only state that information can be dispersed if a decision is made to do so. In a time where we are losing courses, rider numbers are falling and costs increasing it is vital that all members are able to understand the discussions and direction being decided by the board – in particular in areas such as increasing levies, ensuring the growth of our sport and managing and reducing expenditure.*

*In charities, membership based organisations and even the NHS, it is common practice for all Board papers to be published to ensure complete openness and transparency. As an organisation that relies wholly on the goodwill and hard work of unpaid volunteers to raise all revenue it is crucial that there is full transparency of how this money is spent. Furthermore, within the wider membership there are a good number of subject matter experts who will be able to offer ideas and support to the board in areas that will help grow and develop our sport – but to tap into this wider expertise the membership need to be aware of what challenges the CTT Board are trying to address.*

*Publishing the board meeting minutes (with redactions on sensitive discussions as is done in other organisations) will give members greater confidence in the board and their ability to both manage the direction of the organisation and consider and act upon innovations from the membership. It will also bring the CTT in-line with the code of good governance of UK Sport, which would make it far easier to apply for grants and public funding in the future should that be decided upon.*

This motion was passed and will go forward to National.

**c) From Hitchin Nomads CC** (addition to a regulation).

**Append the following to Regulation 3.** Definition of Events, (b) on a closed road, Type "A", "Open" (Handbook 2018 p.337)

*"All fully Open Type A events of the appropriate distances are part of the BBAR (British Best All Rounder) competitions for Women and Men."*

*Should the precise wording and placement of the Regulation change be inappropriate then the Board is requested to agree to the principle and exercise its discretion in making a modification.*

### **Explanation**

*The primary purpose of this change is to deal with the large volume of 25M Events that are not Women's BBAR but easily could be. It would also have the benefit of mopping up any other 50M, 100M and 12HR events that could be BBAR (50M and 100M for Men and Women, 12HR for Men). For the Event Organizer there is no additional work since the incorporation of Results from BBAR Events into the BBAR Competitions is automatic.*

*Currently Event Organizers must explicitly nominate Events to be part of the BBAR Competition. This should be the default. Some districts already hold this position for their Events.*

*The Regulation change is generic enough that it would likely not require a further modification should the BBAR Event distances ever be changed.*

*Only fully Open events are relevant for this change since Semi-Open and Association Events cannot be part of the BBAR Competitions. No Type B events (Club, Inter Club, etc.) can be BBAR either.*

This motion was passed and will go forward to National.

6. To confirm the date of Thursday 22 November 2018 for the SGM of the District Council to consider the National Agenda and instruct the London North delegates.
7. Any other related business with permission of the Chairman.  
None

AGM closed 9.15pm

The AGM was followed by a Date Fixing Meeting for the 2019 LNDC Open Events Calendar conducted by Open Events Secretary, Vince Freeley.

Sophie Bruton,  
Acting London North District Secretary